**Registered letter**

Name of your landlord

Address of your landlord

Place, date

Mr/Ms

Your name

Your address

***Important note:***

*Please note that this letter should be personalised depending on your situation, namely the fields highlighted in yellow. Don’t forget to delete our comments in* ***grey*** *and this note.*

**Reporting problems, noise issues due to neighbours**

Dear Mr/Mrs

I am writing in regard to my letter dated DD Month YYYY, in which I informed you of the noise issues with which I am confronted.

In spite of my efforts and my previous letter to you, Mr/Ms X has continued to exhibit their inappropriate conduct.

This continues to have an extreme and negative impact on my quality of life and compromises my use of the apartment significantly *potentially include list of effects here*. For this reason, I am requesting for the last time that you contact Mr/Ms X in order to permanently resolve this disturbance of neighbourly relations by DD Month YYYY *(date of this letter + 30 days)*.

If this problem has still not been resolved by that time, I reserve the right to claim a rent reduction pursuant to [Article 259 of the Code of Obligations (CO)](https://www.fedlex.admin.ch/eli/cc/27/317_321_377/en#art_259).

I also reserve the right to pursue all appropriate legal measures, and in particular to deposit my rent in accordance with [Article 259h (1) CO](https://www.fedlex.admin.ch/eli/cc/27/317_321_377/en#art_259_h).

Thank you in advance for your prompt response. Yours sincerely

Name and signature